

WEST VALLEY SCHOOL DISTRICT #1
BOARD OF TRUSTEES
West Valley School, Conference Room, 5:00PM
August 13, 2018

Board Members Present

Stephanie Nadasi
Tad Lisowski
Wendy Field
Cory Hill

Board Members Absent

Jane Wheeler

Also present

Cal Ketchum, Superintendent
Cindy Foley, District Clerk
Guests in attendance: Debbie Street, Ellie Stimpson, Richard Gross, and Tina Blair.

Chairman Nadasi called the meeting to order at 5:00PM.

PLEDGE OF ALLEGIANCE

Chairman Nadasi led the Pledge of Allegiance.

CONSENT AGENDA

Wendy Field moved to approve the Consent Agenda. Cory Hill seconded. The motion passed unanimously.

MONTHLY BILLS

Wendy Field moved to approve the June 29, 2018 bills totaling \$16,753.99, the July 11, 2018 bills totaling \$55,622.90 and the August 13, 2018 bills totaling \$142,914.11. Cory Hill seconded and the motion passed unanimously.

CORRESPONDENCE/GUESTS/PUBLIC PARTICIPATION

Stephanie Nadasi, Board Chair, read policy concerning the public comment that is allowed.

Debbie Street and Ellie Stimpson, realtors for the Grosswiler family and a buyer, spoke regarding 79 acres off Springcreek Drive and Four Mile Drive and how a one acre piece on that corner, owned by West Valley, is a desirable piece in moving forward with the development. The district is currently in the process of getting a deed on that donated acre from 1906 and working through the process with the County Attorney. Following that, the Board will decide on proceeding with options concerning that acre.

WEST VALLEY PTO

Nothing to report.

WEST VALLEY TEACHERS ASSOCIATION

Nothing to report.

PRINCIPAL REPORT

Tina Blair noted that the middle school roundup will occur on August 22nd where students can come to the school and get their sports physicals, locker assignments, class schedules, pay fees, etc. for grades 6-8; the 18/19 school year will consist of an 8 period day with academic support and intervention being available; middle school numbers are up as Kalispell Schools are no longer accepting out of district students; there are testing changes coming this year in science; and Ignite training for student ambassadors will occur on 8/27 & 28.

Richard Gross noted lots of classrooms have been moved over the summer to accommodate class sizes and the new second grade classroom; the old science lab is being divided into two classrooms with a computer lab on one side and the Title classroom on the other.

SUPERINTENDENT'S REPORT

Superintendent Ketchum spoke about the old science lab remodel and having Mr. Jackson do that which is needed now, as the timeline needed to do the complete job would've been drawn out into the school year; he noted that the board would have to review the value of the 1 acre piece of property on Springcreek Drive and Four Mile as to it being a suitable piece of property for the district; Mr. Ketchum would like to put together a Financial Committee made up of two parents, a Board Member, the Principals', Business Manager, and himself to look at the future of the district, with the first meeting being in October; the AdvancEd Review will occur this school year in February and March; a Leadership Retreat for Ignite is on 8/23; a retreat for all staff is on 8/27 utilizing the ropes course at the Flathead Lutheran Bible Camp; Mr. Ketchum went to Washington, D.C. in July with the AASA group from MT and met with Senators Tester and Daines, and Representative Gianforte regarding school issues; there will be a pad poured under the storage containers, the parking lot seal coated and striped, with the district purchasing a striper so the Maintenance team can do the striping moving forward.

The Board was reminded of the Montana Conference on Educational Leadership being held in Missoula, October 18 and 19, in the event they can make it, as well as a legal primer in Kalispell on September 19.

ACTION ITEMS:

1. 2017-2018 Trustees Report, Cash Balances, and 2018-2019 Budget

Cindy Foley presented and reviewed the 2017-2018 Trustees Report, Cash Balance allocations and the 18/19 Budget. The General Fund Budget totaled \$\$3,944,238.57, Transportation \$407,968.97, Bus Depreciation \$8,534.68, Tuition \$128,707.55, Retirement \$588,124.18, Adult Education \$9,751.35, Technology \$4,250.17, Flexibility Fund \$36,771.44, Building Reserve \$80,970.19, and the Debt Service at \$505,920.00. The overall mills increased by 4.31 from the prior year. The taxable value for the district increased \$289,710.00.

Wendy Field moved to accept and approve the 17/18 Trustees Report, cash balances, and the 18/19 Budget, as presented. Cory Hill seconded. The motion passed unanimously.

2. Handbooks: Staff and Student 2018-2019SY

Mr. Ketchum noted the staff and student handbooks remained much the same with the exception of updating of staff and trustees. Staff is updated on the handbooks at a meeting, with an online version available for them to read and sign off that they have done so. The same protocol is used with students. The principals will be working on a handbook for parents regarding policy, procedures, and discipline. It was noted that student lunches K-5 and 6-8 will be occurring over the same period of time in two different locations. Different grade levels will be eating and having recess together, for instance, grades Kindergarten and fourth. Mr. Gross stated that they find students will eat and play with their own groups which reduce any behavior issues.

Updating the Vice-Chair of Trustees in the student handbooks was noted.

Tad Lisowski moved to approve the Staff and Student Handbooks for 18/19. Cory Hill seconded. The motion passed unanimously.

3. Out of District Attendance Agreements – Evergreen Preschool and Crossroads for 17-18

The District Clerk noted that these agreements are for the students placed over the 17/18 school year and the agreements were just received by West Valley in July, 2018. These agreements pertain to 3 preschool students and 2 Crossroads students.

Wendy Field moved to approve the Out of District Attendance Agreements. Tad Lisowski seconded. The motion passed unanimously.

4. New Hires: DeAnn Klein, 1st Grade, Andrea Shawback and Carrie Fennessy, Paraprofessionals

The administrators recommend the hiring of Ms. Klein, whom is filling a vacancy in 1st grade, and Ms. Shawback and Ms. Fennessy who are filling roles as paraprofessionals in Title 1.

Tad Lisowski moved to approve the new hires, DeAnn Klein, Andrea Shawback, and Carrie Fennessy. Wendy Field seconded and the motion passed unanimously.

5. Altacare Contract 18-19SY

Mr. Ketchum noted that the agreement with Altacare has not changed from the 17/18 school year, with the district providing access to telephone, internet, copy machine, and office space, etc. With these in-kind services there is no charge to the district.

Wendy Field moved to approve the Altacare Contract for the 18/19SY. Cory Hill seconded. The motion passed unanimously.

6. New Policy 7225, Crowdfunding Proposals

The Superintendent noted this is the first reading of the proposed policy regarding crowdfunding and the guidelines that the district would like in place regarding donations both monetary and physical property. The recommendation is to use Option 2 where the building principal is notified of a funded proposal, that all non-monetary items become the property of West Valley School District, and that monetary donations are recorded by the business manager/clerk.

Tad Lisowski moved to approve the Crowdfunding Policy on first reading. Wendy Field seconded. The motion passed unanimously.

7. NW MT Schools' Retirement Plan Multidistrict Cooperative Agreement

Cindy Foley noted that this document establishes the multidistrict agreement for schools to participate in the cooperative retirement plan regarding 403b's and 457's that would go into effect September 1. The cost sharing of all participating district would be a savings for both West Valley SD and the employees as approved participating vendors would pay the monthly administrative fees.

Cory Hill moved to approve the NW MT Schools' Retirement Plan Multidistrict Cooperative Agreement, as presented. Tad Lisowski seconded. The motion passed unanimously.

8. Flathead Crossroads Interlocal Agreement 18/19SY

Appointment of Authorized Representative

The district has held an agreement with Crossroads for several years and in order to place a child in the program, the approved agreement must be in place prior. Tuition would be paid through permissive levy in the year following attendance. It is also necessary to appoint an authorized representative to represent the district on the Crossroads Advisory board, with that person historically being the Superintendent.

Tad Lisowski moved to approve the Flathead Crossroads Interlocal Agreement and appointed Cal Ketchum as the district representative. Wendy Field seconded. The motion passed unanimously.

INFORMATION ITEMS:

9. School district Credit Cards and Card Limits

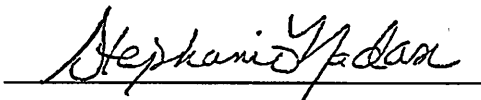
Cindy Foley shared that the district currently has 2 active credit cards. The credit limits are as follows: Visa \$15,000 and BMO MasterCard \$100,000. The combined credit limit total is \$115,000. The Costco credit card was cancelled.

10. Eight Years Comparison of Growth

The Board reviewed the last eight years of growth comparing staffing, enrollment, insurance benefits, salaries, state and local funds, as well as expenditures impacting the General Fund.

ADJOURNMENT

Cory Hill moved to adjourn at 6:54 pm. Tad Lisowski seconded. The motion passed unanimously.



Stephanie Nadasi, Board Chairman



Cindy Foley, District Clerk