

WEST VALLEY SCHOOL DISTRICT #1  
BOARD OF TRUSTEES  
West Valley School, Conference Room, 5:00PM  
October 10, 2016

Board Members Present

Stephanie Nadasi  
Wendy Field  
Jane Wheeler  
Rochelle Nicholson

Board Members Absent

Cory Hill

Also present

Cal Ketchum, Superintendent  
Cindy Foley, District Clerk  
Guests in attendance: Erica Wirtala, Charlene Iannucci, Brinn Romagnuolo, Erin Grieco, Erin Bodman, Mara Strobel, Marycaye Dover, Matt Pollard, Jo Kowalka, Tina Blair and Brent Benkelman

Chairman Nadasi called the meeting to order at 5:00PM.

PLEDGE OF ALLEGIANCE

Chairman Nadasi led the Pledge of Allegiance.

CONSENT AGENDA

Jane Wheeler moved to approve the Consent Agenda. Rochelle Nicholson seconded. The motion passed unanimously.

MONTHLY BILLS

Rochelle Nicholson moved to approve the October bills totaling \$169,376.31. Wendy Field seconded and the motion passed unanimously.

CORRESPONDENCE/GUESTS/PUBLIC PARTICIPATION

Erica Wirtala spoke regarding communications with the Superintendent, School Board, staff, and community. She referenced Policy 1520 and specifically staff communications to the Board, requesting the board review and possibly change.

WEST VALLEY PTO

Mara Strobel noted that the Holiday Craft Fair will be held November 19 for the community and are looking for volunteers to help. Funding for the Reader Board hasn't yet been reached, with the PTO funding \$5,000 and she wondered about monies from the Bond going towards that. Mr.

Ketchum stated he would review the question that went out to voters concerning the Bond, but that year end monies could possibly be earmarked for the Reader Board in June. The PTO will meet on October 17 at 7PM.

#### WEST VALLEY TEACHERS ASSOCIATION

Brinn Romagnuolo stated the WVTA is looking forward to quarterly Q/A meetings with Administrators, with AdvancED being the first topic to cover. The WVTA also requested that with new things such as the EPAS evaluation tool, Infinite Campus, Reading Wonders, Lucy Calkins, as well as math curriculum impacting teachers, that things be reviewed and not too much be put on the teaching staff. They would like the “new” things prioritized.

#### PRINCIPAL REPORT

Principal Benkelman shared that Neilia Solberg will be meeting and working with staff regarding the Lucy Calkins and the Reading Wonders program on October 17, 18,; Mr. Benkelman is reading to each classroom K-4 and learning student’s names; he is reviewing Smart Goals with staff regarding the new evaluation tool; and he is meeting with Tonya Jewitt to review reading and math data in order to implement Title 1 services.

Tina Blair shared middle school staff will go over English/Language Arts and implementing a writing program with Nelia Solberg on the 25th; intervention and progress monitoring is beginning in the middle school with Charlene Iannucci and Gretchen Wick formulating how to keep the data; ESSA will continue to test in science one time per grade band and in reading/math over grades 3-8 and 11; the ESSA team, of which Ms. Blair is on, will establish accountability indicators for proficiency on state assessment, improving graduation rates, and annually report for public schools concerning student achievement, school quality, as well as set goals and improvement plans, to name a few; and volleyball and football have wrapped up their very successful seasons.

#### SUPERINTENDENT’S REPORT

Mr. Ketchum commended Tina Blair as she was one of 33 statewide to be chosen to participate on the ESSA committee. He shared this is very good for West Valley to have her on this committee.

Mr. Ketchum shared teachers commented that their trainings with Nelia Solberg for reading and writing have been some of the best they’ve ever had; AdvancED was previewed during the 15/16 school year, and Mr. Ketchum has heard from other schools that the process greatly benefited their schools, as a whole, with a sustainable set of goals and surveys that rate various things within the district. The cost is \$1500 to begin the process and after 2 to 3 years the outside evaluation team would come in and the district would pay for that. He agreed with Brinn Romagnuolo regarding a great deal of new things going on in the district, and he will look to see if the timing is right to begin with AdvancED after Christmas or wait until the 16/17 school year; the cameras will be completely installed over MEA days, as it has been hard for the contractor to complete with everyone in the building. Mr. Ketchum will provide a map to staff regarding

where the cameras are and which ones are equipped with sound; the conference room will receive new paint and added decorations; Phil Jackson has made a screen prototype for windows that were installed in the last year and the district is looking for a company to make them; an email was sent to parents regarding access to Infinite Campus for their child's site and information; and Dan McGee with McKinstry Industries, would like to work with the district by evaluating electric and gas bills to see what upgrades could be made to current systems. There is no cost to the district unless we decide to move forward with their suggestions.

#### ACTION ITEMS:

##### 1. Boys Basketball Coaches

Matt Pollard recommended to the board Ken Mitchell, 5th grade, Tanner Hobbs, 6th grade, Rich Nickerson, 7th grade, and Clay Keller and Nick Hanson for the two 8th grade teams. Mr. Pollard anticipates 23 students trying out for the 8th grade teams.

Rochelle Nicholson moved to approve the boys basketball coaches as presented. Wendy Field seconded. The motion passed unanimously.

##### 2. Individual Transportation Contract

Cindy Foley noted this contract is for a homeless student who began their education with West Valley upon arrival in Kalispell. The student currently resides in the Helena Flats District, however is continuing to attend West Valley. The transportation contract may be shared between West Valley and Helena Flats at \$13.44 per day.

Jane Wheeler moved to approve the Individual Transportation Contract for W. Wendy Field seconded. The motion passed unanimously.

##### 3. Policy Revisions: 1400-Board Meetings, 2166-Gifted Program, 3121-Enrollment/Attendance Records, 4301-Visitors to School, 4411-Investigations and Arrests by Police, 5122F-Authorization to Release Information, 5232-Abused and Neglected Child Reporting, 5322-Military Leave, 8123-Driver Training and Responsibility - Third Reading

Mr. Ketchum noted that updates were made to the policies following the second reading in September and there weren't any other recommended changes.

Rochelle Nicholson moved to approve the policies listed for the third reading. Wendy Field seconded. The motion passed unanimously.

##### 4. New Policies: 7535 Electronic Signatures - Third Reading

Jane Wheeler moved to approve the third reading of Policy 7535. Rochelle Nicholson seconded. The motion passed unanimously.

##### 5. Policy Revision: 8430-Records Management - First Reading

Mr. Ketchum shared the proposed revised policy against the current policy and noted the entire first paragraph concerning retention of records is new; storing them in a fire proof safe/vault has

been removed; and the 3rd - 6th paragraph is roughly the same and refers to length of time records are to be kept. Mr. Ketchum recommended a second reading in November.

Jane Wheeler moved to approve the first reading of Policy 8430. Rochelle Nicholson seconded. The motion passed unanimously.

6. Out of District Student Attendance Agreements  
- West Valley students attending in Whitefish

Cindy Foley shared two out of district attendance agreements with the board for students who reside in West Valley, but attend in Whitefish. Mrs. Foley recommended approval of the applications allowing the students to enroll outside the District of Residence, however the District has no obligation to pay tuition.

Rochelle Nicholson moved to approve the Out of District Student Attendance Agreements with Mrs. Foley's recommendation as presented. Jane Wheeler seconded. The motion passed unanimously.

7. Flathead Crossroads Interlocal Agreement - July 1, 2016-June 30, 2017  
Appointment of WV Rep. to serve on Crossroads Advisory Board

It was noted that West Valley has participated in the Crossroads program for several years and doing so allows us to place a student there. There are no placement fees and tuition is paid through permissive levy in the year following attendance. The representative for West Valley would serve on the Board and has been the Superintendent in past years.

Rochelle Nicholson moved to appoint Cal Ketchum as the West Valley Rep on the Crossroads Advisory Board and approves the agreement for the 16/17 school year. Wendy Field seconded. The motion passed unanimously.

8. Sara Hall - Long Term Substitute Teacher

Mr. Ketchum explained that Mrs. Hall has been filling in for Mrs. Banek during her maternity leave and this contract would go into effect on October 25th, which constitutes 35 days that Mrs. Banek has been out. While Mrs. Banek plans to return to work on January 3rd, Mrs. Belanger will be going on maternity leave approximately 2 weeks later and anticipates being on leave until May 1. Mr. Ketchum proposes the long term substitute contract for Mrs. Hall remain in effect from October 25, 2016 through April 28, 2017, or until Mrs. Belanger returns. Mrs. Hall would be paid a daily rate based upon her attendance. When the long term substitute contract expires, Mrs. Hall would revert back to her classified contract as a paraprofessional.

Wendy Field moved to approve Sara Hall's long term substitute teacher contract. Rochelle Nicholson seconded. The motion passed unanimously.

9. Sharon Williams - Paraprofessional

Mrs. Williams has been filling in as a substitute for Mrs. Hall while she is subbing for Mrs. Banek. The administrators recommend offering Mrs. Williams a classified contract as a paraprofessional for 7.5 hours per day from October 25 through June 9, 2017.

Jane Wheeler moved to approve Sharon Williams paraprofessional contract. Wendy Field seconded. The motion passed unanimously.

10. Leslie Windauer - increase to 1.0FTE, effective October 3, 2016 thru June 9, 2017

Mr. Ketchum recommended increasing Mrs. Windauer's counseling contract from .5fte to 1.0fte beginning October 3rd and moving forward through June 9, 2017.

Wendy Field moved to approve hiring Leslie Windauer at 1.0fte effective October 3, 2016. Jane Wheeler seconded. The motion passed unanimously.

INFORMATION ITEMS:

11. Fall Student Count for ANB

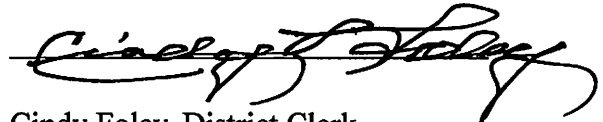
Cindy Foley shared the fall count, as submitted to the OPI, which shows an overall count of 591 as of October 3, 2016, an increase of 15 students over October 2015.

ADJOURNMENT

Rochelle Nicholson moved to adjourn at 6:07PM. Wendy Field seconded. The motion passed unanimously.



Stephanie Nadasi, Board Chairman



Cindy Foley, District Clerk