

West Valley School
AGENDA
REGULAR BOARD MEETING
August 12, 2019 5:00 PM
West Valley School Conference Room

I. Call to Order

** Citizens may comment on items appearing on the agenda when invited to participate during that agenda item by the Board Chair. Citizens may comment on items related to School District business not appearing on this agenda during the public comment portion of the meeting. Citizens, after identifying themselves, will proceed to make comments as briefly as the subject permits. Basic rules of decorum are in effect at all times. The Chairperson may interrupt or terminate an individual's statement when appropriate, including when statements are out of order, too lengthy, breach personal privacy rights, abusive, obscene, irrelevant or otherwise improper. The public should realize that this is a trustee business meeting conducted in a public forum.*

II. Pledge of Allegiance

III. Consent Agenda

- * Approval of Agenda
- * Approval of Minutes of Prior Meeting(s)
- * District Substitute List

IV. Approval of Bills

V. Correspondence/Guests/Public Participation

VI. WVPTO Report

VII. West Valley Teacher's Organization

VIII. Principal Report

IX. Superintendent's Report

X. **ACTION ITEMS:**

1. 2018-2019 Trustees Report, Cash Balances, and 2019-2020 Budget
2. Handbooks: Staff and Student 2019-2020SY
3. Out of District Attendance Agreements
4. New Hires: Emily Black, Middle School Math, Vicenta Maldonado, Custodian
 Barb McVicker, Julie Legate, Jill Hale, Paraprofessionals
5. Boundary Line Adjustment Request – Dan Nelson
6. Activities Accounting, combine Basketball and Cross Country Accts
7. Surplus Sale of Grand Piano in Middle School
8. Facility Condition Inventory
9. Building Reserve Project List 19/20SY

XI. INFORMATION ITEMS:

10. School District Credit Cards and Card Limits
11. FY18 Audit Results

XII. ADJOURNMENT

X. ACTION ITEMS:

1. 2018-2019 Trustees Report, Cash Balances, and 2019-2020 Budget

Proposed budgets and cash balances are included. More information will be provided at the meeting.

2. Handbooks: Staff and Student 2019-2020SY

Handbooks are attached. More information will be provided at the meeting.

3. Out of District Attendance Agreements

Information will be provided at the meeting.

4. New Hires: Emily Black, Middle School Math, Vicenta Maldonado, Custodian Barb McVicker, Julie Legate, Jill Hale, Paraprofessionals

The administrators recommend the new hires as presented, pending background check clearance and pre-employment physicals, if appropriate.

5. Boundary Line Adjustment Request – Dan Nelson

Mr. Nelson's property is considered in Olney/Bissell School District and, until this past spring, he thought his property was part of West Valley School District. Mr. Nelson is requesting the Board accept his property into the West Valley School District. Should West Valley approve, he would then go to the Olney/Bissell Board for them to approve or deny. Mr. Nelson will share more information at the meeting.

6. Activities Accounting, combine Basketball and Cross Country Accts

The Athletic Director is requesting combining these two accounts in to the Athletic Account, for ease of management and fundraising.

7. Surplus Sale of Grand Piano in Middle School

Recommendation is to advertise, per MCA, the grand piano used in the middle school as a surplus item. This piano was donated to the district a few years ago. The music program would like to purchase a digital piano for the elementary, using proceeds from the sale of the grand piano. The grand piano is currently used in the middle school, takes up a great deal of space in the classroom, and is not easily moved.

8. Facility Condition Inventory

The completion dates of those improvements noted on the original FCI will be included in the report. Confirmation that this inventory has been updated is noted on the district TFS report for 18/19.

9. Building Reserve Project List 19/20SY

The Building Reserve Fund permissive levy requires us to advertise in March of the previous school year those projects we anticipate funding in the new budget year. In March of 2019 we noticed installation of technology switches & routers in district buildings; in older part of the building plumbing upgrades, sidewalk repairs, remodeling of old science room into 2 classrooms, roof repairs to 2000 addition & upgrades to maintenance shed. A more detailed and upgraded list will be presented at the meeting.

XI. INFORMATION ITEMS:

10. School District Credit Cards and Card Limits

The District currently has two active credit cards with the following credit limits: Visa \$15,000, and BMO MasterCard \$100,000. The combined credit limit total is \$115,000.

The BMO MasterCard rebate was received in July for \$2,067.68 and deposited into the Flexibility Fund as previously approved by the Board.

11. FY18 Audit Results

The district received an unqualified opinion, which is the best you can get. Attached is a letter from Denning, Downey & Associates. An exit conference was conducted with the Board Vice-Chair, Superintendent, and Business Manager on June 18, 2019. The entire audit report is available in the office and a copy will be available at the meeting.